

Aspen Send Email Feature

B.M.C. Durfee High School 2016-2017

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Student List

Details Options Reports Help Search

Contacts **Send Email...** Dereliz

Attendance Snapshots... Grade DC

Conduct Show Selected Dereliz 10 4/5

Academics Omit Selected Joseph 10 9/5

Transcript Ayala, Jadya Luis 10 4/2

Options >Send Email is available in ALL ASPEN VIEWS on lists in Student Tab, Staff Tab and Gradebook Roster Tab in addition to several other area.

Aspen sends out using your email address. It is a best practice to CC or BCC yourself what you send since Aspen is not really using your email

Uses FRPS email on file.

<https://ma-fallriver.myfollett.com/aspden/studentMassEmail.do?relationPath=relStdPsnOid&deploymentId=ma-fallriver>

From: Mikolazyk, Brian W <donotreply@fallriverschools.org>

To:

Rivera Ortiz, Ori...	X Knight, Emily	X Ortiz Alicea, Nat...	X Morales, Kevin
Borges, Holly	X Burge, Dylan	X Goncalves, Djeise	X Estrella Torres, ...
Robinson, Mitchell	X Ayala, Jadya	X Sann, Tony	X Banks, Steven
Golden, Emma	X St. Martin, Beth...	X Picard, Lindsey	X Paiva, Ethan
Khiev, Selena	X Frizado, Makenze	X Ceresi, Arianna	X Brazille, Mekhi

Students Contacts Teachers

Include Primary Email Address

Include Alternate Email Address

Bcc:

Subject:

Attachment: Add File

Font Size Format A A B I U x x I x

can use text editor to add attachments etc. before sending

Send Cancel

The Aspen Send email using their one way mail server to send the email, NOT your FRPS email but people can reply and it will go to your FRPS email