

FALL RIVER PUBLIC SCHOOLS

"The Scholarship City"

417 Rock Street, Fall River, MA 02720

Matthew H. Malone, Ph.D., Superintendent

August 8, 2017

Dear Parents and Guardians:

Your child has been assigned to a kindergarten class at the school closest to their home within the School Committee approved student assignment zones. If you wish to request a transfer to another school, please complete the form titled **Elementary School Transfer Request Online Form** found on our webpage <http://www.fallriverschools.org/parentinformation.cfm>.

PLEASE NOTE:

- Transfer request applications will be taken in the order they are received. The online form provides us with a date / time stamp to ensure a fair process.
- We will only entertain transfer requests to the extent that there are open seats and space available.
- Requests for transfer will be considered using the following three criteria in the order listed:
 1. Siblings
 2. Hardship
 3. Preference
- There is no guarantee that a transfer will be approved but we will always do our best to accommodate parents' needs to the extent possible.
- If space is not available, students will be placed on a wait list and re-assigned in the order they are received and according to the three criteria.
- Requests for transfers do not come with transportation; therefore, it would be up to the parent/guardian to transport the child to and from school if such transfer is approved.

If you have any questions or concerns, or need assistance in applying for a transfer, please contact the Parent Information Center at [508-675-8421](tel:508-675-8421).

Cordially,



Matthew H. Malone, Ph.D
Superintendent of Schools