

Meeting of the Finance Subcommittee

Wednesday, May 6, 2015
5:15 PM

School Administration Building
417 Rock Street
Fall River, MA 02720

Agenda

- Finance Subcommittee Workshop
 - Budget for Durfee and RPS
 - Budget for the School Committee
- Durfee Outdoor Scoreboard
- Health Insurance Update

MINUTES

At 5:17 PM Mrs. Panchley, Chair of the subcommittee, called to order the meeting of the Finance Subcommittee for Wednesday, May 6, 2015. A roll call for attendance showed Mr. Costa and Mrs. Panchley were present. Mr. Hart was absent.

Also present were Superintendent Mayo-Brown, Mr. Michael Saunders, Mr. Kevin Almeida, Dr. Fran Roy, Ms. Ivone Medeiros, Mr. Tom Coogan, Mr. Tom Rose, Principal Maria Pontes, Associate Principal, Michelle Sylvaria, Principal Jessica Vinacco, and a member of the press.

Mrs. Panchley read the open meeting law and then said they were going to flip the agenda around a little bit.

- Health Insurance Update

Mr. Saunders explained that they had the final health insurance update prior to the budget going out to the public. He prepared for them the four year trend history on medical costs. Last year, because of the modifications to the insurance plans, they were showing they are in a downward trend which means from one year to the next they are actually declining on costs for healthcare. There has been no increase and there have actually been decreases which are trends that have not changed. Based on that, they also did an update to the net school spending (NSS) calculation and moved those numbers into their NSS calculation. They have the cherry sheet on House of Ways and Means final approval of that. Once those approvals went in they posted them to the web and he pulled the information. There has been an adjustment for the Charter School tuition and the Charter School reimbursement on tuition. They have taken those calculations in and prepared an FY15-16 NSS adjustment sheet.

He explained that it works down to the calculation of how FY15/what the targeted NSS was at which was \$126,851,000 with the carryover of \$3,386,579. They have a target in the current year of \$129,741,232. They backed out the transportation costs and what they have is what is going to be

projected to be their budget and they are saying they are going to spend 100% of that budget. Even after that, what they are going to have in FY15 - if they spend 100% of the budget - is still \$1.2M to be allocated of the \$3M that came in. They will have a shortfall in FY15 of over \$1M.

Mr. Saunders continued by explaining that the way that process works is similar to last year when they had a shortfall; they are going to carry that \$1M forward and use it for the targeted Chapter 70 of \$130,963,260. They added in the additional \$1M for the carry forward and have a new adjusted target for 100% of net school spending of \$131,999,000. They are basically at \$132M which would be the new target for NSS. That is achieved is by taking the estimated current year medical costs and adding a 5.5% increase because that is what the city suggested and that has been coming in. If the trend continues to a fifth year and they actually spend less than they had last year, that 5% growth won't even take place. It hasn't taken place currently and they will not know if it will not take place next year.

Mr. Costa asked if they used 7% last year and they dropped it to 5% this year.

Mr. Saunders said that was correct.

Mr. Costa asked if going back if it was historically a 7% increase.

Mr. Saunders said it usually has been at 7%.

Mr. Costa asked if that was the case even though they saw a decline in the actuals.

Mr. Saunders said FY16 would be their third or fourth year; they wanted to see a trend and the trend now is definitely there. The first year he came on board they had heavy negotiations so they did not know if it was one year into the healthcare but they are starting to see that continue on.

Mr. Costa asked if the city side was comfortable with 5%.

Mr. Saunders said he got that from the city and also from the transition team.

Mrs. Panchley said she did not remember that and asked if it was in the report.

Mr. Saunders said yes; that they would use a 5% number.

Mr. Costa asked if he knew what other districts were using for their health insurance in terms of percentages.

Mr. Saunders said he did not and it is based on their history. The experience they are having going negative is pretty dramatic.

Mr. Costa agreed that when they reach the third year they need to start talking about trends. His concern is that if they have them at a 5% increase for next year; he does not want to set themselves up for a situation where they are back at the table talking about another shortage in healthcare because the numbers were over projected again.

Mr. Saunders said their chances of having another shortage are going to be probably about 90% but the other side to that is that when they talk about their budget and sustainability they are going to be

carrying \$1M and are going to build a budget based on that. It would be better if that \$1M was available next year.

Mr. Costa said that was his thought; that coming at the end of the fiscal year saying they were short \$1M in healthcare so they will add it to next year is all well and good but as a member of the Committee he would have liked the opportunity to have budgeted and utilized that \$1M at the beginning of the fiscal year and not kick it into the following fiscal year.

Mrs. Panchley said she thought what Mr. Saunders was saying...

Mr. Saunders said the estimates they use from an accounting perspective are conservative. He is not saying to go to a downward trend but if they did do any increase they would probably be at \$1M.

Mr. Costa said he is definitely not saying to increase but he asked what they anticipate for next fiscal year because Mr. Saunders had said there is a high probability that they will be in the same situation again next year even at 5%.

Mr. Saunders believed that this will not be over 100% of net school spending and their budget that they are proposing with that \$1M will be below but that has always been their problem when they use 100% of NSS as a target. When they are talking about \$130M and \$1M they are less than 1% of the entire budget which is the issue. He is bringing that to their attention because when they talked about this being the target, more than likely if the budget is passed as is with a 5% increase when they have already had 4 years of decline they will probably be below NSS again.

He explained that how this affected them in the end is when the numbers roll out their budget (right now with the budget binder with the adjustments and that going in) they are going to have the budget to meet NSS with the carryover which is going to be \$101,397,542. They had to make adjustments against the contractual facilities line to back some of that money out so that they would stay within a reasonable amount. The budget as it stands now and backing out that contractual that was added in last meeting is \$101,397,542 and would be just above NSS with the 5% in there of just around \$100,000 so they are slightly above but really using conservative numbers all the way around.

Mrs. Panchley asked if he was saying that the money that they added or was discussed being added to contractual service for Mr. Coogan's department had to be taken out of this budget.

Mr. Saunders said they had to take it out so they could stay within the limit and it was about \$800,000. He added that they built this with conservative numbers so that they wouldn't exceed it.

Mrs. Panchley asked Mr. Coogan if that was for unexpected things that usually come up because they have \$1.2M that they are going to need to decide on over the next 6 weeks how they are going to spend before June 30. She knows they are going to discuss technology, Wiley School, and some of the capital project items.

Mr. Coogan said it is all in play until they get a final number hashed out. Typically what has happened in the past is they move the money in after the fact and dipped in to emergency repairs and things that have exceeded what they have put aside for contractual services. Meanwhile it would be nice to start attacking some of those capital projects. They can operate as they did in the past. It is the way they have done business for years.

Mrs. Panchley said some of the capital projects they can discuss in the next six weeks but noted now they do not have an emergency fund.

Mr. Coogan said that was correct.

Mr. Saunders said the only thing he would question about the \$1.2M they still haven't spent is that they would have to have that money committed by June 30. From a lot of standpoints administratively that is a bid processes, contract approvals, etc. that come into play and they are within 60 days. If the money is not spent it would flow through as monies not spent on NSS and would just increase the carryover amount and they would still have to wait for an appropriation.

Mr. Costa asked if they have had conversations with the city's finance team to determine whether or not they are actually able to do that transfer for them.

Mr. Saunders said they have had communication with them and he has talked to them about purchase orders that they would have to have in line to make sure that those dollars would not be liquidated and would be commitments that they have. They have not had discussions as far as the monies if they fell through into free cash.

Mr. Costa said he was not going to feel comfortable taking a vote on an appropriation until he knows it is in fact coming from the city.

Mrs. Panchley said the City Council had already voted that they are going to appropriate the money.

Mr. Saunders said they have the money in their possession.

Mr. Costa asked if that included the shortage in healthcare and Mr. Saunders and Mrs. Panchley responded no and explained.

Mr. Costa understood and said he was talking about the shortfall in healthcare insurance that is projected in this year's budget.

Mr. Saunders said they have had discussions on that and updated the city every time. After this meeting they will also get the information discussed.

Mr. Costa asked if there has been any discussion as to whether or not they are going to fund or give them an appropriation for what they budgeted for healthcare that they did not spend.

Mr. Saunders said none that he knows of.

Mr. Costa added that that money is presumably somewhere because someone budgeted for it in anticipation that they would spend it.

Mr. Saunders said they have had that discussion between a transition person and them a number of times and they are saying the money should be there so it would be available.

Mr. Costa responded of course it should be because if the claims came in they would have to pay them. It should not be a discussion about whether or not they are going to transfer that money but the question should be when. He asked when the city was going to feel comfortable enough that the

projections that the school district has are good projections and that they are not going to meet what they have budgeted for healthcare this year.

Mr. Saunders said they are very aware that they will not hit the numbers.

Mr. Costa asked through the Chair if Mr. Saunders could speak with them about when they anticipate that transfer occurring.

Mrs. Panchley thought fiscally, for them, they do not want to see that money before June 30 at this point. If the city is not offering it to them she thought the best thing for the school department is to let it roll over to the FY16 budget.

Mr. Costa understood but also did not want to set precedence for continuing the trend of making it up in the following year. He understood what she was saying in that it makes it difficult for the Committee to spend down the money that is being appropriated so late in the game but he also does not want to set a precedence where they over project healthcare and know they are not going to spend it and now they have \$1M that they are holding onto and saying they will give it to them the next fiscal year because it can't be spent anyway. That is not the way they should operate.

Mrs. Panchley agreed but thought because it has happened for 2-3 years now they are in a bad relationship where the city does that and the school department almost needs it to happen that way because it has happened for a couple of years already.

Mr. Saunders said a scenario would be that they pass a budget that would take the \$1M off the table from healthcare but then they run the risk of exceeding the NSS. They know their trend is down and they have built in an increase above the downward trend so there is room. Every time they have had the discussion on when the city would make the money available they have always said to wait until the end of the year and see where it is at.

Mrs. Panchley said it is hard to effectively do the things they want to do when they continue to budget that way.

Mr. Costa said the only issue he has with it is that if they built it into a budget they have that money somewhere so he understands them holding onto it for a period of time but they are now in May and the fiscal year is about to close. If they are getting word from the city that they agree they are not going to meet their targeted projection in healthcare then that money should be released.

Mr. Saunders said that it has always come down to the money should be sitting there but for some reason is never there.

Mr. Costa agreed and said essentially the school department - as much as they look like they are the ones that are always funded and every department gets cut - the reality is every year they allow the city to float \$1M on the backs of their students.

Mr. Saunders and Mrs. Panchley agreed.

Mrs. Panchley asked, if Mr. Costa was in agreement, that an email is sent from the school department to be sure that Mr. Pacheco and the Mayor understand what Mr. Saunders is being directed to do as far as the health projections and what the downward trend is. She thinks they need to know and understand the trend that they are having and what a recommendation would be. If the city insists on

projecting and budgeting that way then they have to take that number but she would feel more comfortable if she knew that they were very upfront with the Mayor and Mr. Pacheco with what they are feeling on this.

Mr. Costa agreed and said at some point the public is going to catch on to the fact that when it comes to dealing with school finances, the ones that have the most credibility are the ones that are actually working with that budget instead of this wait and see game that they have happen year after year with the city's finance team and at the end of all of the debate their students lose out on money that the law says they are entitled to and the city holds onto it. At the end of the day, when everything comes to rest, it is agreed that that money should come to the school department except it comes much later than when it should have and they are not able to expend it on their students like the law intended it to be spent. That is his frustration.

Mrs. Panchley said they would move to the next agenda item.

- Durfee Outdoor Scoreboard

MOTION: Mr. Costa – : Motion to approve.

Discussion

Mr. Saunders said it would be coming out of the athletic fees and the money is available.

Mrs. Panchley asked if there was information on it.

Mr. Coogan said it was discussed at a facilities subcommittee meeting.

Mr. Costa said a motion would be in order anyway in order to discuss it but he apologized to Madame Chair and explained that it was discussed in another subcommittee that he is a part of and he thought it was at finance as well.

MOTION: Mr. Costa – Mrs. Panchley: Motion to approve.

Discussion

Mr. Coogan explained that this item has been in the bullpen for a couple of years. The scoreboard would be facing the practice area of the turf in the complex. It is a remote controlled scoreboard and is relatively simple to install and would be installed by FRPS crews. It is just under \$5,000 with shipping costs and would be wired through the existing supply that is in the booth. They received multiple quotes and the best one was \$4,000 and change but with shipping it comes to a little less than \$5,000.

Mrs. Panchley asked if it is where the field hockey team plays too.

Mr. Coogan said yes.

Mrs. Panchley said it came in front of the Durfee Hilltopper Athletic Foundation but is not really the type of thing that they fund so she is happy they are taking that on.

Mr. Costa noted that funding was through the athletic revolving account. Mr. Pereira explained to him where the scoreboard is going to go and that right now when those JV games are happening there is no way for the teams or spectators to know what the score or time is unless they are keeping track

themselves. He felt it was something in terms of equity that needed to be done. He understands Mr. Pereira did his diligence and got his quotes and provided them with a quote he feels is comfortable.

2 were in favor	0 were opposed	1 was absent	Motion passed
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MOTION: Mr. Costa – Mrs. Panchley: To refer that item to the full Committee with a favorable recommendation from the subcommittee.

No Discussion

2 were in favor	0 were opposed	1 was absent	Motion passed
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Mrs. Panchley said they would move to Durfee’s budget and Superintendent Mayo-Brown asked if she could introduce that a little bit.

Superintendent Mayo-Brown thanked the School Committee for its support of the redesign plan which has taken place in two phases at this point. The first phase was reorganizing the grade level offices and the second phase most recently approved was the leadership or governance structure of Durfee for the redesign effort. The next piece of the redesign is the schedule change. The teachers did vote in favor of a schedule change going from a 7 period day to a 5 period day. They are in the process of meeting with the teacher’s association to work out the details with that and hope to be able to report to the School Committee in advance or by the date scheduled for the public hearing for the budget. . The significance of the schedule change is that it impacts the Program of Studies which is also subject to School Committee approval. Some of the courses that are full year courses as a result of the schedule change may wind up being half year courses. All of those details are being worked out in preparation of presenting the Program of Studies to the Committee. The Program of Studies then in turn impacts student and teacher assignment to courses.

As they are before the subcommittee with the Durfee budget, they are presenting it in terms of a level service budget with no reduction to number of teachers or staff at Durfee at this time until such time as they complete the assignment of students to courses and then they will have a better sense in terms of the FTEs of teachers.

Madame Superintendent asked for the Committee’s indulgence around them not having specifics around the exact number of English teachers, World Language teachers, etc. because it is dependent upon some of these other moving pieces. What they will be presenting to them that evening is a request for a level service budget in the sense that they are not requesting that there be any cuts in programs or courses for Durfee students. They will have access to the same types of courses, extracurricular activities, and things of that nature as they do this year.

Mr. Costa said they were going to have a new schedule which will hopefully rectify holes in the schedule so students will have a more complete schedule. He questioned in doing that, once it is all said and done, there should be less of a need to have the same amount of FTEs.

Superintendent Mayo-Brown responded that in some courses yes, and in some courses, no. For example, freshmen courses will be full year for all freshmen and a number of the sophomore courses. Their preliminary projections are indicating that when they start to move to juniors and seniors those courses are semester-based courses it might be a wash. Because of the shift to the full year model for freshmen and sophomores it may result in no gains or losses in terms of the number of teachers. It could mean that they have more ELA teachers than they do now and fewer teachers in another content area but until they work out the Program of Studies and the assignment of teachers she could not give them firm numbers.

Mr. Costa asked when the Program of Studies was going to be completed and sent to the Committee for approval.

Superintendent Mayo-Brown responded that the public hearing was scheduled for May 26 so if the Committee was willing to add onto that meeting to also include the approval or review and discussion of the Program of Studies, as well as the schedule, they would be looking to do it at that meeting.

Mrs. Panchley said they were also preliminarily discussing having a finance subcommittee meeting prior to that.

Mr. Costa thought it was difficult for them to take action on what the appropriation should be for the high school because it hinges on the Program of Studies and the master schedule in terms of staffing. He understands a level service budget, but a level service now and a level service next year given these changes could be a half-million dollar swing.

Superintendent Mayo-Brown agreed and said it is too early to tell so maybe rather than saying level service it would be more appropriate for her to say it is a placeholder amount for the Committee's consideration.

Mr. Costa thought it was not good timing because when they do the master schedule and look at how many course offerings, how many students are in those classes, and how many FTEs they are going to need, that number can differ (or it may not in some cases). His conventional thinking on it is that there would be a change and a need for some consolidation and if that is the case, questioned what that meant in terms of dollar amounts. If there are areas that need adjusting in the budget, he would rather utilize some of the financial resources that may be a savings in the high school next year for other things that they heard are needed in the district at other schools or departments. He would like to do that before it goes down to the Council for consideration. He said that he would hear the presentation but thought it would be really difficult to conceptualize because it is not going to be the same.

Superintendent Mayo-Brown said another example is physical education. Mass Core requires that students take physical education every year and they are not doing that right now so they would have to staff up slightly in PE to be sure that every student takes physical education each year of their four years.

Mr. Costa agreed and said if he was not mistaken in this fiscal year they had more PE instructors than they actually needed and there were some PE teachers who were not teaching a full course load.

Superintendent Mayo-Brown explained in some of those cases they transferred those PE teachers out to other schools for vacancies. She added for the Committee's information that they are running schedule models almost on a daily basis with different scenarios to see what it would look like in certain cases. They wanted to give the high school the opportunity to meet by department with teachers to determine which courses should be full year or half year courses, how they can ensure that students are meeting Mass Core requirements, etc. and that work is ongoing. The layer of complexity is the schedule which they feel is certainly in the better interest of students in terms of increasing instructional time. It will give students 72 minute blocks instead of 45 minute blocks of instruction.

Mr. Costa said that was exactly the way he would hope it would happen. He thought department heads should really be the ones to determine whether or not a course should be half or full year and in some cases he feels they have half year courses that students are being pummeled with assignments

and work that they are squeezing into the semester where they may benefit more from having it in a full year course and probably vice versa.

Madame Superintendent said she knows that Dr. Roy is sitting down with all the departments on May 22 and they are presenting their final recommendations around full year and half year courses. They should be able to get the Program of Studies to the Committee by May 26.

Mrs. Panchley questioned how that would work the night of the public meeting. They would want that information before they vote on the budget and wondered if they would be able to do that.

Superintendent Mayo-Brown said they could if they wanted to have another subcommittee meeting.

Mrs. Panchley said the public would have time to give their input on the budget and she would want to discuss these things before the School Committee takes a vote on the budget.

Mr. Costa said procedurally they would have to send a proposed FY16 budget to the full Committee for approval before it is released for public hearing.

Superintendent Mayo-Brown said that was Monday night.

Mr. Costa said they are not going to have this information available. His concern is that they release for the public's review a budget that is most accurate when it comes to the high school.

Superintendent Mayo-Brown said what would be the least accurate in that budget is where teachers are assigned by content area. She would not suggest now that they anticipate lowering the number of FTEs of classroom teachers at Durfee. It is level service in that sense. They are not going to be able to be really clear on the specific number of teachers in each department; that is not going to be accurate in what is released on Tuesday. She is suggesting going with the overall number of FTEs and they are not anticipating increasing the staff at Durfee.

Mr. Costa said he would hope not if they just revamped the schedule. They were doing that in order to get more time in instruction and fill some holes but also maximize the staff that they had there.

Superintendent Mayo-Brown said they want everyone to have a full schedule.

Mr. Costa said that was well put.

Mrs. Panchley asked if there would be an opportunity to make the adjustments that night if needed and agree and then vote on the budget.

Madame Superintendent responded yes.

Mrs. Panchley said she did not really have a lot of questions about that and thought that Durfee had a presentation.

Superintendent Mayo-Brown said they will keep the Committee informed every step of the way. They are not looking for all of this to hit on May 26; as soon as they have the most accurate information for them they will get it out to the Committee.

Mr. Costa said he did not want to have the high school present them with information regarding FTEs, etc., when they really do not know what that is going to look like. He thought it was unfair to present them documentation on what they are assuming or guessing it may be, knowing that once they do the master schedule, assign students, and the Program of Studies is approved, that that may change. He wondered if it was better to do a presentation to the full Committee at the public hearing.

Mrs. Panchley said she was not really sure what they would be presenting.

Associate Principal, Dr. Michelle Sylvaria, explained that they were going to speak in some general terms of the FTEs and teacher assignments. A document was handed out that captured teachers in a general way. They do not have them classified by content area.

Dr. Sylvaria continued that this year they have been very busy at the high school and part of their work has been in personalizing the school for individual students.

- They have continued with their Early College High School model and she was told that BCC had a meeting the day prior with their faculty. They are thinking about meeting the needs of individual groups of students and that is one group of students that they are hoping to roll out a different kind of program or model for next year and would begin with the freshmen.
- They also proposed a new Chapter 74 program which went before the instructional subcommittee. They have an environmental science application that went before the state at the beginning of April and they anticipate having them come to do an on-site visit at some point in the summer to hopefully gain the final approval to move that forward and roll it out to incoming freshmen. They do have some students sitting in a non-chapter 74 Durfee discovery right now so if it is approved they will actually have freshmen and sophomores next year in their environmental science program. They have been having regular meetings with Mr. Coogan about the facility and it is pretty exciting because they have a lot of pieces already in place with their aquaculture program and the greenhouse that has been up and running. They are pulling lots of environmental science pieces together for moving that program forward as well.
- Another place the Committee has heard a lot about meeting the needs of individual students is Freshman Academy. The proposal they see in the overall narrative does include the positions that they proposed to them at the April School Committee meeting. They had heard about the extra SEL supports that they were looking for and they are listed in that document as well.
- They are continuing on with their work with advisory. They have had their advisory program up and running for the past two years and are looking to make some changes and bring that into a 9-12 model for next year which they are very excited about. They are thinking about the model for that and how they will be attaching students to advisories and making those close connections to keep them engaged in school.
- They have also done some work this year in Guided Discipline and have been working with their consultants (Engaging Schools) and have done quite a few professional development activities with their staff taking a look at classroom and school-wide expectations and some common strategies and practices that they can bring out across the entire school to personalize the student experience.
- On the adult side, one of the changes that they made right at the beginning of the year to personalize the experience of a large urban high school was to create interdisciplinary professional learning communities. One of the things that she heard a lot about last year was that their staff spread out across a large building and many people did not know each other well from different departments. They created a space in their library where they have been holding a lot of their professional development and faculty meetings. They have what they call interdisciplinary professional learning communities for staff so that they gather with the same people and there is a mixture of people from all different departments. That has been a structure that has been very

positively received and getting people out of their silos of just being in a particular department and not really knowing who their colleagues were across the school.

- They also did some collaboration with the Viveiros school and brought in Stephanie Kennedy who is the Dean of Teaching and Learning to continue their work around professional learning communities. Moving forward into the next school year they are really excited to think about how they are going to structure the support for the staff through the positions that they talked about previously with the Committee and also using that PLC time to really support them moving forward with a focus on effective tier 1 instruction.
- Their instructional focus this year, based on their data, has been the core content areas and their school wide focus has been on complex questioning. They have structured everything that they have been doing throughout the school year with their learning walks having a focus on rigor in the classroom, complex questions, and complex tasks in the classroom; that is going to be a focus in the next school year as well.

Dr. Sylvaria said that was a snapshot of the things that Durfee has been bringing in as they are trying to do some work this year but also with a lens forward in their redesign and restructuring.

Mrs. Panchley said that she wanted to take a step back and welcome Mrs. Pontes who has been in front of them many times as the Principal of Doran but now she will be in the role of Principal at Durfee High School. She is looking forward to seeing where they go with all the restructuring and new leadership. She welcomed Mrs. Pontes as the Principal at Durfee.

Mrs. Panchley continued that when she hears Durfee and rigor she gets very excited.

Mr. Costa asked about their meeting with BCC regarding the Early College High School.

Dr. Sylvaria explained that she was told BCC held a meeting with their faculty yesterday.

Mr. Costa asked Madame Superintendent to schedule an Early College High School subcommittee meeting because it had been some time since they had last met. He did not know that BCC had met and thought they should loop back around with that group.

Mr. Costa also asked if there had been changes with the dual enrollment because he was hearing that students are only able to take one class a semester now. He wondered if that was accurate and why that happened.

Superintendent Mayo-Brown said that was correct and thanked him for raising that.

Dr. Sylvaria said in the last meeting they were trying to clarify the specifics on how that was going to work and they are going to reach out to the college but that was the initial information that they had been given.

Mr. Costa asked why.

Superintendent Mayo-Brown said they did not know why but received a letter indicating the change which the Committee received in their School Committee packets. That is the only information they have and they are working towards scheduling a meeting with BCC officials to help them understand.

Mr. Costa said that was a very successful program and he is starting to hear more and more of it. It started with his daughter who he was encouraging to take another class and she told him that she

could not and that they were only allowed to take one per semester. He had not heard that other than the correspondence and was trying to figure out why they would want to...

Mrs. Panchley did not think it was the public schools but that the college was telling them...

Mr. Costa understood but wondered if it was a funding issue.

Everyone thought that is what it seemed according to the letter received and Dr. Sylvaria said that they were going to reach out for clarification.

Madame Superintendent added that it impacts free and reduced lunch students significantly and Dr. Sylvaria agreed. Superintendent said there is a limit on the number but they are also limiting seats which they have not done before. They do want to sit down with them and see if there is a way, even if it includes meeting with their legislative delegation as well if it is a state funding issue. She was not sure but agreed it has been a successful program. She had asked that the Durfee guidance head put together some numbers to take a look at the actual impact on students with the shift and restrictions.

Mr. Costa agreed and thought they had sold the program to the community as a great opportunity and it was well-received and all of a sudden it seems like it is shutting down and falling apart so he would be interested in hearing more about why and what they may be able to do to fix that.

Mrs. Panchley said her immediate reaction when reading that was that it begs the question if they cannot continue that successful program how can they talk about an Early College High School. Mr. Costa agreed and she continued that was for another subcommittee working on that but it is a concern she has.

Mr. Costa said they have had such a positive relationship with the college for many years with different programs.

Superintendent Mayo-Brown said the college had also been clear that the Durfee students actually have higher GPAs in those programs than their typical students.

Mr. Costa agreed and wondered if it was just an influx in their enrollment and they don't have the vacant seats to accommodate Durfee students or if it was something else and would be interested in hearing more about it.

Mr. Costa said he did not have any more questions specifically but thought he would have them when they had more information. He thanked them for the presentation.

Mrs. Panchley agreed and said they would revisit this on May 26. She thanked Dr. Sylvaria for her leadership over the last few months while Mr. Marshall was out. She thought everyone had worked really well together to keep Durfee moving forward and the plan moving forward and she thanked them for that.

Mrs. Panchley said that they would move on to RPS.

Principal Jessica Vinacco said she wanted to walk through the demographics of the students and the staff before they get into what their focus has been this year.

- 109 Students
- 25% special education
- 91% free and reduced lunch
- They are trying to focus on how to improve their school culture
- They do not have a PPI score yet due to insufficient student data
- Staffing: 16 teachers, 8 administrators, 4 paraprofessionals, a clerk
- Between the two programs (day school/credit recovery) the teachers share their schedules/overlap with staff; 3 special ed teachers
- Focusing on PBIS which has been an informational process for the staff and has impacted their culture in a positive way; they have had a lot of time to discuss how to promote a positive school environment and it has been well-received by the students. They really focused on grade 9 which is a struggling cohort but they are doing a lot better if they look at their conduct data from September to date. There has been a slight improvement in attendance as well. When they look at conduct they always have to look at attendance as well which can be tricky to tease out. Overall, she is pleased with the staff's progress with PBIS and the students buying in and the positive impact it is having on their culture.
- PLC meetings: they have really focused with the work of the district on creating a positive PLC for their staff and supporting their teachers. They have team time where they can all sit down – it is the same group of kids being taught by the same group of teachers – to talk about student issues, academic issues and who needs support in either, who needs a home visit, who's attendance has been dropping, and who's conduct has been rising. That has been really effective for the staff and she thinks from where they were last year to where they are now they have seen a tremendous growth with the staff and how they feel supported. She thinks they are more comfortable with the administration and where they are going as a school and she wants to credit that mainly to the teachers.
- RTI has also been a big process at the school and they are figuring out how to do that well and how to service the students in most need. At the school there is a big range of needs so they have been focusing on RTI and how to improve that process. Their special ed department has really stepped up and done a great job in leading the charge and doing professional development with the teachers. They get a student in, get to know them and their issues, see what they do in the classroom, do some benchmarking and figure out where they are struggling and then really do some intense work in how they support that. She thinks it has been a big, positive movement at RPS as well.
- Their ILT team has been focusing on benchmark data and student work samples. They get together as an administrative team and look at student work and talk about where the teachers are with their benchmarks and try to see who needs more support, if they should do a learning walk and what the focus should be. That has been successful as well.
- They do have SEL as well and they go in and see what the interactions are looking like in the school and how they can support students and teachers; how PBIS is going; is there a big school-wide issue that they should focus on such as getting kids on time to class, etc. As an SEL team they have been able to have a laser-like focus on certain conduct issues which over a six week interval of time they have noted improvements when the consistency has improved. They also discuss home visits, attendance, conduct issues and more learning walks.
- Another big plus for them this year is that they have worked with the district office around revising the intake process. They sat with Durfee staff and talked about who is the right student for RPS/what that looks like and that has helped them get a better sense of the right kind of student for their level of service. She thanked Durfee and the district administration for being instrumental in that process.

Mrs. Panchley said she was going to ask about that because she remembered it coming up last year.

Principal Vinacco said they have spent a lot of time on it, have gotten really good results, and the school has benefited greatly from it.

Principal Vinacco continued that what she is looking at right now with the budget narrative is trying to tease out more pathways for the students. They are looking at what they have right now, what they need, and she can advocate for that from a position standpoint. She needs time and flexibility to look at that some more to see what is available, what really makes sense for the students and the faculty at RPS, and come back at a later date with what they think makes the most sense and have that discussion with the Committee.

Mrs. Panchley asked if they were in the process of that work to see what they need.

Principal Vinacco said yes.

Superintendent Mayo-Brown asked for guidance and called the subcommittee's attention to the fact that they had transferred an FTE from RPS to Durfee Academy earlier in the school year.

Mrs. Panchley said that was correct.

Superintendent Mayo-Brown said they needed some guidance in terms of if that FTE should go back and if it does, is it best utilized as a guidance position or a SAC position. She believed that is what Principal Vinacco was referring to in terms of teasing out what the service needs to be – whether it is guidance or SAC at the school.

Superintendent Mayo-Brown said it was a two part question:

1. How would the Committee like them to handle the FTE knowing that Durfee Academy still needs a position to oversee it which could continue to be an administrative intern position?
2. Do they want to move that guidance FTE back to RPS and if so, is there a way to give the school some flexibility to make a determination around how to best utilize that FTE?

Mr. Costa asked what it was that they needed.

Principal Vinacco said that is where they are at; teasing out exactly what they need based on what the Committee says.

Mr. Costa asked her to walk them through that tease. She knows her students and staff.

Principal Vinacco said they need the pathways and that is where they are at a crossroads. They are looking to see what pathways would make the best sense for their community of learners based on their community's resources.

Mr. Costa said they had two guidance counselors and one went to the freshman academy so she now has 190 students with one guidance and one adjustment counselor.

Principal Vinacco responded that they have two adjustment counselors.

Mr. Costa corrected himself and asked if her adjustment counselors were assisting with the guidance work.

Principal Vinacco asked to clarify assistance and said with transfers and scheduling, no.

Mr. Costa said she started the year with two so their ratio was 1:90.

Principal Vinacco explained that they use them geared toward each program so it was one guidance counselor overseeing credit recovery and the other...

Mr. Costa interrupted by saying that was correct so on average they had about 95 students but questioned who was doing the work of the guidance counselor that left.

Principal Vinacco said the one guidance counselor.

Superintendent Mayo-Brown said that RPS is unique in the sense that they have two program coordinators as well which other schools do not have.

Principal Vinacco explained that the program coordinators are similar to a vice-principal and do a lot of the disciplinary work and outreach to the families but they do support guidance in a sense of reviewing credits, looking at report cards, reaching out to people about academic struggles and where kids might be falling off. There is a lot of communication between the team leaders or their program coordinators in the guidance department but the guidance counselor is really doing the work around transcript reviews, getting kids ready for graduation, and scheduling.

Mr. Costa said what he needs to hear in order to assist with this process about whether or not the guidance position goes back there or what it looks like if it does go back there is what the needs are. If she is saying that with her program coordinators, they are able to assist the guidance position in doing some of the work that needs to be done then that is fine and they do not need another guidance position.

Principal Vinacco said she did not think that is what she was saying and clarified that when they have a discussion around a student's progress both teams are talking to each other about what is going on. Personally, she feels as though the school can function with one guidance counselor; however, there is so much SEL need at this point that maybe as the Superintendent mentioned about possibly talking about later on another SAC or another position that possibly another school has...

Mr. Costa asked what the program coordinator's background is.

Principal Vinacco said they are mostly doing discipline but are also evaluating teachers.

Mr. Costa asked if they were higher level in terms of credentials and had the ability to do the SEL work.

Principal Vinacco asked him to clarify and asked if he meant they could be counselors in a sense.

Mr. Costa said yes.

Principal Vinacco said at a very initial sense, yes. If a student comes out of class and is upset they will see what the issue is...

Mr. Costa asked if they are deans.

Principal Vinacco said they kind of operate like deans.

Mr. Costa said he was trying to recall what their role is.

Principal Vinacco she said they were very similar to what she thought a dean to be in another school.

Mr. Costa asked of the 190 students that they have what the average attendance rate was.

Principal Vinacco responded that the school's average attendance rate month to month is in the 60s (63-65%). Some kids are chronically absent which makes it difficult to give them a general sense. There are some that come every single day and have excellent attendance and others who have very poor attendance.

Mr. Costa said he wants RPS and RMS to work and has been a big fan and supporter of alternative pathways. He does not mind offering his input but looking at it, they have 9 administrator positions and 13 classroom teachers so to him it seems there are a lot of administrative hands around there to get the work done particularly if they are at 63-65% of attendance every day. He is not opposed to approving another position but she had to sell him on why it is needed because he felt like there is quite a bit of administrative support there and in his opinion, it is her job as the building leader to delegate to the administrative staff what she wants them doing. That is why he asked the question if they had the credentials or background to do some of that work because if they do then he thinks it is incumbent upon her to say they are now going to do "x y and z" because they have a need for it as opposed to saying if you give me another position, let me tease out how we would use it as an adjustment or guidance counselor because they have 9 of them now. He asked the attendance rate because that plays into it to.

Ms. Ivone Medeiros said one of the hard things with the alternative schools both programs and even Stone is that sometimes they try to fit the structures they have with positions to those buildings and it is hard. She thought that is where Jessica was in terms of trying to figure out the needs in the building. They have a changing population there and they are trying to figure out what the programs are that are relevant for those kids. They have a growing population of mother's that are struggling to get to school and that is affecting attendance. They are looking at what they can create for those students. Sometimes they have kids that may go on to college and many who go on to BCC but they have kids who go on to careers and some that go straight into jobs and are working now. She thought the struggle is with two guidance counselors the way the job description reads may not be the job description that is appropriate for RPS. That is where they are at; trying to figure out what is appropriate for RPS because alternative programming looks different and positions look different and they are stuck.

Mr. Costa said that has been his concern with RPS over the last couple of years. It was a model that was created and implemented in the Omari Walker days and he had a very specific vision on what that looked like. They have been accustomed to using that but yet it may not fit the needs of the students who are there now. He is very much in favor or support of the program evolving. He is supportive if she is looking to change that or offer different pathways but asked what that looked like and what supports they were going to need to make it happen. He questioned if it was guidance or adjustment counselor position or maybe a teacher position or a couple of positions to get it off the ground. He deferred to Principal Vinacco to tell them.

Principal Vinacco thought it was difficult to capture the story of the school just on a piece of paper with numbers so the conversation always goes back to what do the numbers say and what do the needs look like. They are very different. She said that Mr. Costa said it is very admin heavy but she

assured him that every administrator that works in the building is working very hard and there is a level of need with the students from mental health to violent issues. She said again that there is so much need and so few adults that that is where the discrepancy lies. She understands that the numbers don't look that way but there is need.

Mr. Costa said as a representative of the people who put him in his seat, they are looking at the numbers and seeing it is a \$1.6M a year program for 190 students of which 63% are there on a daily basis; they have 9 administrator positions and 13 teachers and question what is going on. He is asking the questions and has a little more insight into what goes on there on a daily basis and understands specific needs but he also hears from parents who are concerned with what goes on at the high school because there are incidents that occur up there and they question why those students are not at RPS. His response is that maybe they are referred there and not accepted or maybe they don't meet the criteria. From where he is sitting, he is looking at trying to have a conversation where he is hearing from her what the needs are for RPS under Jess Vinacco's leadership and if it needs to change, what that looks like and what she needs and why.

Principal Vinacco thought that is where they were at. The team and she are looking at the lack of resources of pathways and it is a growing issue at the school. They want to feel as the alternative school that they have a lot of options for students and right now they feel like they have a limited number of options.

Mr. Costa said that could be a reason contributing to the 63% daily attendance because as she knows for that population, if there is any school in their district that needs to be relevant it certainly needs to be RPS. They need to make all of their schools relevant for students but particularly there because those are the students who have checked out of Durfee for various reasons and they need to find out what they can offer in order to keep them in those seats. Years ago it was just the personal relationship they had with the people in the building and they wanted to come to school because that was the adult contact that they needed in their daily lives. If that has changed through staffing then they need to figure out how they can rejuvenate that.

Principal Vinacco said she was there for those years, too, and is familiar with what the set-up was and has been transforming into. She noted that the relationship piece is still a priority but in terms of the number of students and the level of staff, the alternative schools around them are not as big. She explained that the needs are so vast and when she talks about intense case management, the amount of communication and hours they put into each individual student to see that they are successful and whatever issue they have and there are extensive trauma issues in the majority of their personal histories; they start looking at what are the big signs of students that are going to be their prime drop-out kids. The data shows that if they failed one class in their freshman year they are fourteen more times likely to drop out. They are constantly looking at those needs and adjusting those practices accordingly. What it requires is a very thoughtful design and those pathways are so important. They have been back and forth around what makes the most sense money wise and based on the students they serve noting that the population is very transient and always changing.

Principal Vinacco continued that she can share with them some of her ideas but she does not know what direction they are going to go in just yet so it makes it difficult to say what their need and vision is.

Mr. Costa said his final question would be if she is able to conceptualize next school year and how they plan to roll it out with the same amount of staff. He asked if they could do it through conversions or if she is anticipating through that work they may need additional positions.

Principal Vinacco asked if they are talking about just the one that was transferred to Durfee.

Mr. Costa said she had 31 last year and she is asking for 30 plus consideration to return that FTE whether it is a guidance position or an adjustment position or some other position. He asked if the Committee as a whole were to approve them back to 31 positions; is she able to do the kind of transformation with the pathways with that number of staff.

Principal Vinacco said they would not need any additional. If that one were to come back she thought they would be able to convert exactly what they would need with the pathways with the guidance of the Office of Instruction.

Mr. Costa said and then they would be able to service that population.

Principal Vinacco agreed.

Mr. Costa said that was fair. As far as how they delegate the work that needs to get done in terms of the pathways, that is her call and not theirs. He just wants to make sure as she is thinking about it if it is going to require more staff, what that is going to look like but she is saying if they return that one FTE back she could figure a way to restructure the program with that number.

Principal Vinacco agreed and said they wouldn't need any additional.

Mr. Costa asked Superintendent Mayo-Brown if it was something financially that they could do.

Superintendent Mayo-Brown said yes. She thought it was a small detail in a big picture. They have talked about in terms of there are pathways and also a lot of curriculum work that needs to be done and the best way would be. The Committee has been through redesigning a number of schools with them. RPS needs to be redesigned as well to ensure that they really are preparing students for college, career, or work readiness. That is not necessarily occurring right now. To that end, she does not think anyone is ready to say yes it is a guidance position or a program coordinator or instruction position but more so raising the flag that redesign has to occur.

Mr. Costa said okay and that what he was getting at is that with 31 positions at least initially that work can begin.

Superintendent Mayo-Brown and Principal Vinacco agreed.

Mr. Costa said he would vote to amend their proposal to include an additional position because they are only asking for thirty.

Mrs. Panchley said she was not ready to do that and wanted to hear what this is going to look like and what that position is going to be and how it fits in even if it is the instructional subcommittee that hears it. She does not think they have it formed and she is not ready to just add on a position to an idea of something.

Mr. Costa said they had 31 last year.

Mrs. Panchley said she understood and that it sounds to her like they don't think they need a guidance counselor and she is not just ready to approve another position not knowing what it is. She would want to hear more. This budget says 30 and if there is a time where they come with the 31 and

explain how that fits into everything; she is not against anything Principal Vinacco said but she wants to hear about the pathways that are developed and how they are going to best meet the needs of students and not just give a blanket administrative position and not know what the intent is.

Mr. Costa said that was fine and to just have the record reflect that the motion was made and not seconded.

Ms. Medeiros thought they were in the same place that Durfee was at the beginning of the year starting that redesign and trying to figure out positions, schedules, etc.

Superintendent Mayo-Brown said from what she understands it would be a plus 1 to the overall district FTE count because they are still keeping the admin intern.

Mr. Costa said that was not a question for him.

Mrs. Panchley said when she approved the position to move to Durfee; to her it was that they were not spending more money when they moved it to Durfee. That is why she is reserving judgment on it because that was her understanding when she approved that position and she appreciates everything that is being said and that RPS probably does need some redesign work. She has heard Mr. Martins talk at length about pathways at RPS and she agrees that would be beneficial but until it gets figured out she is not okay with....Durfee has come in front of them with specific positions and they have approved it but they are still holding judgement until the 26th about certain things so she just feels strongly that until there is a better plan she won't just okay an administrative position to be named later.

Superintendent Mayo-Brown suggested they come back and update the Committee after the budget is submitted to keep the Committee informed of the thinking around the pathways. She suggested the second week in June around what a redesign plan might look like for the school.

Everyone was in agreement and Mr. Costa asked if a recommendation for that position would come forward.

Superintendent Mayo-Brown said yes and Ms. Medeiros said if needed.

Mr. Costa asked what they meant "if needed" because Principal Vinacco had just said she could use 31.

Ms. Medeiros corrected herself and said "as needed".

Superintendent Mayo-Brown said she could imagine any number of scenarios such as a redesign coach, a curriculum person...

Mr. Costa said that is fine and he is going based on the fact they have invited principals to come before the subcommittee to tell them what they need and she clearly articulated that she had 31 last year and although she is asking for 30 she asked them to consider giving her one more position so that she can begin the redesign work.

Mrs. Panchley said she would disagree because most times when principals come they clearly articulate exactly the position they need and she just did not get that today.

Mr. Costa said that was fine and they had just heard from the high school that they plan on using a placeholder for staffing and they were okay with that.

Mrs. Panchley said she is not and asked the Superintendent clearly before they voted on the budget on May 26th if they are going to be able to have a discussion. If they can have a discussion on May 26th about this, she would be happy to but today, she did not want to put a random administrative position to be named later and is not okay to be okaying that unless she is being told they would also like to unveil their plan on May 26th but she is sensing they are not as far along in the planning and will not be ready to do that. She is not against the redesign.

Mr. Costa said in terms of the name of the position but it sounds like they are going to be coming back to the subcommittee at some point and asking for a position.

Superintendent Mayo-Brown agreed they would be asking for a position to do that redesign work.

Mr. Costa said that was fine and said they were going to be doing it after June 1 which is after the budget goes down to the City Council for its approval.

Superintendent Mayo-Brown questioned Principal Vinacco and Ms. Medeiros timeline wise if they could come forward in two weeks.

Ms. Medeiros and Principal Vinacco seemed unsure and Ms. Medeiros explained that she thought the position thing got lost today because of the administrative intern position that was at Durfee and they requested if it needed to go back and asked for a motion on that. They were just coming in with the idea that they need to do some redesign work and, like Durfee, it may come later on and may need some changes in position titles and that is where they are at.

Mrs. Panchley asked if their intention was to come today and ask for them to add that position on. She did not think it was.

Principal Vinacco said she thinks they need all hands on deck so until she has the opportunity to see exactly what pathways and resources they have available she needs to know how many FTEs she is working with. If she is able to work with the 31 she had last year it gives her a sense of what she can do in terms of design.

Mrs. Panchley said it was just tough for her because if it was a guidance counselor, she had no problem with that position leaving because she did not think that that amount of students required a second guidance counselor and thought that Durfee's guidance department was short staffed. It is hard for her to say yes not knowing how the position is going to fit into the redesign work. She hears what she is saying in that she wants to know if she will have 31 and questioned if she should just throw her trust into the fact that it is going to fit in.

Superintendent Mayo-Brown asked if conceptually it would be easier for the Committee to consider a placeholder of 31 rather than them coming back after the budget approval and asking to add. It is easier to take away. She did not know and said whatever the Committee's will was on it.

Mrs. Panchley said if she just knew it was instructional or redesign she would feel better about it rather than thinking it could be a third adjustment counselor which she did not know if she would vote for. That is why it was hard for her to just say yes.

Principal Vinacco said to be transparent they have not had a chance to vet through what the school team and Office of Instruction thinks about what the pathway is and where they should invest in terms of SEL and academic needs so they have a lot of options on the table and need to talk about that and get on the same page. Until she gets that done, she is not certain which way they are going to go so it is difficult to say and she does not want to take any option off of the table at this point.

Mrs. Panchley asked if they could put 31 as a placeholder and then the Committee would have a vote on what that position was going to be at a later point.

Superintendent Mayo-Brown said yes they could put the position as a placeholder and then vote on the actual position within the budget. She asked if that made sense procedurally.

Mr. Costa said sure.

Mrs. Panchley said she would do that if Mr. Costa wanted to put that in the form of a vote.

Mr. Costa said he would not.

Mrs. Panchley apologized and thanked them for coming. She did not want them to think that she does not appreciate what they have said and she definitely appreciated what they said on the redesign work and pathways that need to happen but would like to know more about the direction of it before they make a decision like that.

Mr. Costa made a motion to adjourn and Mr. Saunders interrupted that they had to move the budget to the Committee of the whole.

Mr. Saunders said they are talking of a budget of \$101,397,542. Based on the discussion they had, about \$98,000 above net school spending.

MOTION: Mr. Costa – Mrs. Panchley: To refer a draft budget to the full Committee in the amount of \$101,397,542.

No discussion

2 were in favor

1 was absent (Mr. Hart)

None were opposed

Motion passed

Mrs. Panchley said she had one more quick item. She explained that they had some rulings from DESE on specific items they had discussed with the city's financial team and she's been hearing innuendo over the last week discussing "items" that they may have or may not have as part of net school spending. She felt it would be the prudent thing to do to just make sure that the City Council and the Mayor have that ruling. She felt they should send that to them again because she does not know exactly what they are referring to but she believes they should know the rulings that have already been made and it might put them a little ahead of the game.

Mr. Saunders explained in June of last year they came down with what were the net school spending eligible costs. The request for what is eligible and what isn't was from the city administration to DESE. They received a letter back from DESE once that request went in and they reviewed all of the eligible costs and determined those that were eligible or not eligible. One of the questions he got was what has changed from the 2011 net school spending to what happened after the ruling. The only thing that has changed is certain costs that they were excepting which was which was the tax collector's office because they ask for a ruling from DESE who said no longer will that expense go in so there was an adjustment so that what was OK is no longer okay.

Superintendent Mayo-Brown handed out the letter from last year with the city's request and the department's response for the record.

Mrs. Panchley said that she would like both letters sent to the City Council in the new Mayor. It is a new Mayor and she is not sure of if he is aware of the rulings that have already happened or what they are referring to when they talk about different items in net school spending. If some of these items have already been addressed last year they do not need to go through them again. She hoped this would provide some clarification and thought it would be prudent to send the letters to them again.

Madame Superintendent said if they would like, based on things they were hearing, too, they pulled the end-of-the-year report for FY11 and then the end of the year report for FY 14. Mr. Saunders highlighted in yellow what was previously counted and what is no longer counted as ruled by the department. Those specifically are the collector's expense.

Mrs. Panchley said that would be fine and she thought the best course of action they could take at this point.

Superintendent Mayo-Brown said they had one more hand out for the subcommittee and explained that of the additional appropriation that was made to the School Committee, there remains approximately \$1.2 million unassigned. There are three areas that the Committee can consider (or possibly more); the subcommittee had asked them to put together a budget for technology specifically for Kuss but they also included all schools; Mr. Coogan has a running list of capital projects; and then there is Wiley school for the possibility of some additional alternative programs for high schoolers. They have for them just as an FYI at this point the technology and was not sure if Mr. Coogan had anything he would like to add.

Mr. Coogan explained that they looked at Morton and Watson as their new standard for technology for incorporating things such as blended learning and then looked at their overall inventory at each one of their schools. There are several schools that they would consider as ideal. They looked at what it would take to bring those other schools either up to standard. Depending on what the School Committee is willing to commit, they could maybe do partial in some schools or take them in an order of priority. The numbers are for them to consider of what the overall scope would be. There is close to \$1 million in investment and it represents a similar taking stock of the overall district similar to what they did with the capital projects. He suggested they look at Doran, Lord, Kuss, and Talbot as the middle schools where they are really seeing that leverage pay off and preparing students for the high school and what it would take to bring those schools up and give them the same equity.

Mrs. Panchley said that was great and they could review this and discuss at the next subcommittee meeting.

Mr. Coogan agreed noting there is a lot of information there and it is just for consideration.

Mrs. Panchley added that time is of the essence. Mr. Saunders agreed.

Mr. Coogan noted that a lot of the items could be purchased off of the state contracts and could be fast tracked if the Committee decided they wanted to commit to the investments.

Mrs. Panchley said in the meantime they are still waiting for information about the Wiley school.

Mr. Coogan said he anticipated having that information within the next several days.

MOTION: Mr. Costa – Mrs. Panchley: To adjourn.

2 were in favor

1 was absent (Mr. Hart)

Meeting adjourned at 6:49 PM

Respectfully submitted,



Administrative Assistant for
School Committee Services

Please note: A videotape/DVD of this meeting is on file in the School Committee Office and is available for review by contacting the Interim Administrative Assistant for School Committee Services.